Staying Connected to Your Remote Staff with the Nurse Dashboard

Has COVID-19 caused your Utilization Review or Case Management staff to now work remote? For a lot of hospitals having staff work remotely poses new challenges. Being remote limits staff’s access to software, people, and prior processes established at the hospital which may impact their workflow. Since Cortex is a web-based application users can access the platform from any device as long as they have internet, allowing their workflow to remain intact. Some challenges management may be faced with are trying to stay connected and in the know of staff’s productivity. XSOLIS’ Nurse Dashboard keeps management connected by allowing them to continually track staff’s progress on completing reviews and providing them with further insight into staff’s work trends.

Nurse Dashboard

To get to the Nurse Dashboard click into the Trending Weekly Data – 6 Months Workbook. The dashboard will appear as an option, click into it.

Dashboard Filters

On the right side of the dashboard is a section dedicated to filters.

Below is a description of each filter:

- **Select System Name**: The Health System your Hospital/ Facility is affiliated with

- **Select Entity Name(s), if applicable**: The Hospital/ Facility you are inquiring about

- **Select Entire Dashboard View**: View your data By Week, Day, Nurse, or Details

- **Time to Review (Hrs)**: (Manual entry) How long for a review to be complete

- **Time to Review From**: View reviews from Presentation Date or First Status Order
• Select Review Month(s): Review Month(s) you would like your dashboard to reflect
• Select Review Date(s): Review Date(s) you would like your dashboard to reflect
• Select Payer(s): Payer(s) you would like your dashboard to reflect
• Select Payer Plan Description(s): Specific Payer Plans for your dashboard to reflect
• Select Nurse Reviewer(s): Nurse Reviewer(s) you would like your dashboard to reflect
• Select Attending Physician(s): Physician(s) you would like your dashboard to reflect
• Select Review Type(s): Select type of completed reviews you wish to reflect

Nurse Dashboard Graphs and Charts

By clicking specific metrics on a graph or chart, those filters will then apply and display on the filters section (mentioned above). The rest of the graphs and charts will filter by your selections. In order to clear your filter selections, unclick the metrics you have clicked in the graph or chart or you can adjust the filters on the side.

Graphs on this Dashboard include:

1. Reviews Completed: Provides how many reviews within a period are completed. By hovering over the bars in this graph further details will display showing number of ED reviews completed, initial reviews completed, and continued stay reviews completed compared to the overall number of reviews completed.
a. **Helpful Tips:** Filter by Nurse Reviewers, Select Review Months, and or Dates to see how many reviews a nurse has completed within a period

2. **ED/ Initial Reviews Completed Timely:** Provides what percentage of ED/ Initial Reviews were completed timely within the selected Time to Review (Hrs) filter. By hovering over the bars in this graph further details will display showing number of ED/ Initial reviews completed timely, ED/ Initial reviews completed, and the ED/ Initial review compliance rate
   a. **Helpful Tips:** Filter by Time to Review (Hrs), Nurse Reviewers, Select Review Months and or Dates to see the percent of reviews completed on time by selected nurse reviewers for a certain month and or date

3. **ED/ Initial Reviews by Payer:** Provides the breakdown in percentage of ED/ Initial Reviews that are completed per payer. By hovering over the bars, you will be able to see the number of reviews completed for each payer as well as the percentage.
   a. **Helpful Tips:** Filter by Payer, Select Review Months and or Dates to see the number of initial reviews for the payer that occurred within a period

4. **Nurse Review Totals:** Provides the number of Initial, Continued Stay, Emergency Department and Total Reviews each Nurse Reviewer has completed. The last row includes the grand total of each review all Nurse Reviewers have completed. If you scroll to the bottom the final row in the chart gives the grand totals for each type of review.
   a. **Helpful Tips:** Filter by Nurse Reviewer(s), Select Review Months and or Dates to get the number of each review the selected Nurse Reviewers have completed within the selected period